



City of Seat Pleasant

Office of the City Administrator

A SMART CITY OF EXCELLENCE

“Seat Pleasant offers Smart City Services that are better, faster and personalized making it a City for me using information and communication technology, with the internet of things”

Department Name: POLICE

Date of Report: 05/26/2017

Reporting Period: April 21, 2017 thru May 26, 2017

Summarize significant department progress for the reporting period that is indicative of providing services that are better, faster and personalized.

Our department continues to move towards a better, faster, more personalized Smart City approach using the internet of things. We continue to work on shaping our internal structure, processes, and policies to become more efficient in our service delivery to our residents and visitors.

- **On May 2nd**, the entire department participated in the “OptoTraffic Parking System” training which will be implemented city wide for the enforcement of parking violations. The new system utilizes smart phone devices to process parking violations and prints them on-scene for the offender.
- **On May 6th**, the department participated in the Annual Seat Pleasant Day event. Officers assisted with the parade by shutting down local streets and crowd control. During the festival officers mingled amongst the citizens, helping to foster a more engaging community oriented police department.
- **On May 8th**, members of the department attended the 38th Annual Washington Area Law Enforcement Memorial at the Metropolitan Police Headquarters in Washington, DC. The ceremony honors the fallen officers from 2016.
- **On May 9th**, members of the department along with the Chief of Police attended the 5th Annual Fallen Heroes Memorial Service at the University of Maryland Garden Chapel. This ceremony honors all the fallen officers from Prince Georges County to include Officer William Ray Clements (Seat Pleasant PD) who was killed while serving our city.
- **On May 10th**, members attended the Prince George’s County Command Officers Association candlelight vigil held at the County Administration Building. This is another ceremony that honors the fallen officers within Prince George’s County for 2016.
- **On May 13th**, the entire department to include civilian staff attended a graveside memorial service to honor Seat Pleasant Police only fallen Police Officer William Ray Clements. Officer Clements was gun downed in the line of duty on November 30, 1968 outside the Greig Street apartments. Officer Clements was attempting to tow a

vehicle that had been illegally parked when the owner of the vehicle came outside and fired multiple shots at Officer Clements and a Prince George's County Police Officer killing them both. After the graveside, memorial officers took metro into the Washington, DC to have lunch and attend the National Law Enforcement Officers Memorial on the National Mall were all the fallen officers for 2016 are honored individually.

- **On May 19th**, officers from each patrol squad attended training offered by the Prince George's County Health Department for Naloxone. This medical drug that will be used in the field to help combat the massive number of overdoses occurring in the state of Maryland. When this life saving, drug is administered during a suspected overdose it can reverse the effects of the controlled substance the person maybe on.
- **On May 25th**, in an effort to increase engagement with our students, officers attended the Seat Pleasant Elementary School's Spring Dance, were officers participated in the various activities with the students and staff.

Notable Criminal Incidents:

- **May 22nd – Armed Robbery:** On May 22nd, the Advance Auto Parts located at 5944 Martin Luther King, Jr. Highway was robbed at gun point. Two males entered the businesses brandished a handgun and demanded money. This investigation is still on-going.
- **May 15th – Possession of a Firearm:** On May 15th Officers recovered a loaded firearm from inside a vehicle after a traffic stop was conducted for suspicious activity along the business district on Martin Luther King Jr. Highway.
- **May 10th – Armed Robbery:** On May 10th two males subject entered the Valero Gas Station and robbed it at gun point. The subjects fled on foot making good on their escape. This investigation is on-going and one apprehension of a suspect has been made.
- **April 22nd – Possession of a Firearm:** On April 22nd Officers conducting routine patrol made a traffic stop. Upon further investigation, the male was in possession of a firearm on his person.

Analyze department improvements that are needed and/or achieved based on the Smart City model.

We have been working with our speed enforcement partner OptoTraffic to develop and electronic parking ticket reporting system. We identified that there were some lapses in administrative processes regarding parking citations. With the new system developed by OptoTraffic Officers and Code Enforcement can now issue e-citations from a mobile device provided by OptoTraffic. The device then send the ticket to a local Bluetooth printer in the cruiser and it is placed on the vehicle for the owner's attention. Subsequently when the citation is issued it is uploaded into an online citation system that tracks from start to finish. The vehicles owner can go online view the citation, pictures attached by the Officer to clearly show the violation, and submit payment. If the owner fails to request a court date or pay the citation, the system automatically flags the vehicles registration with the Motor Vehicle Administration. All the in-house administrative task such as reviewing and entering the citation manually, clearing citations for payment, and flagging registrations is now all done electronically through the OptoPark system.

Indicate problems identified, barriers encountered and solutions reached.

Due to the City Charter we are required to send all citizen notifications via certified mail, this includes but not limited to impoundment notices, code violations, property receipts, and tag confiscation notices. This task required the departments administrative assistants to print out the documents, label mailing envelopes, fill out certified mail green cards, USPS signature cards, and stamp them in finance to be mailed. We discovered a totally online certified mailing system developed in conjunction with the USPS. This information was presented to the City Administrator for review

and approval. The City Administrators office determined that this was a vital tool to be used city wide. We can now simply login to a special website, enter the mailing information, and sheet print outs and we place it in the front of a window envelope and give it to our postal carrier daily. We have eliminated the need to fill out multiple USPS postal cards, write out or print envelopes, and we don't have to make trips to the local post office to mail. Additionally, this is a cost savings for the entire government. A typical certified mail letter cost the city \$6.59, doing the e-certified mailing cost \$4.61, essentially saving the government \$1.98 per letter mailed. The Police Department along with Code Enforcement averages about 45 letters mailed weekly.

Identify goals for the next reporting period.

Goal: Continue reviewing and rewriting the department's general orders.

Goal: Preparation for the arrival of the new police fleet.

Goal: Policies, procedures, and start training for the motors program.

Goal: Realignment of the Code Enforcement Division and processes.

Supporting Documentation: Source: Office of the City Treasurer

Revenue

FY <u>16</u> Budget (Previous Year)	FY <u>17</u> Budget (Current Year)	FY <u>17</u> Actual (Current Year)
Not available at time of report	Not available at time of report	Not available at time of report

Expenditures

FY <u>16</u> Budget (Previous Year)	FY <u>17</u> Budget (Current Year)	FY <u>17</u> Actual (Current Year)
Not available at time of report	Not available at time of report	Not available at time of report

Attachments:



May 13th – Officer William Ray Clements Memorial Service



May 13th – Officer William Ray Clements Memorial Service



May 13th – Officer William Ray Clements Wreath Laying



May 13th – Officer William Ray Clements Memorial Service



May 13th – National Law Enforcement Officers Memorial Candlelight



May 13th – Officers William Ray Clements Memorial Service Group Photo



May 10th - PFC Stevens & CPL Harris – Prince George's County Commanders Memorial



May 6th – Annual Seat Pleasant Day Celebration